



ADDENDUM NO. 1

CHICAGO SMART LIGHTING PROJECT Request For Qualifications & Proposals (RFQ/P) Dated: April 18, 2016

DATE: May 11, 2016

OFFICIAL NOTICE OF CHANGES TO RFQ/P DOCUMENT

Change 1. **Revised SOQ Submission Due Date - Cover Sheet and Section 3.4 - (Pages 0 & 12)**
SOQ Response submissions due date has been extended by one week: **SOQ Responses are now due by no later than 12:00 pm (noon) CDT on Friday May 27, 2016**

Explanation: Because several questions were raised surrounding Type I and Type II Statement Of Qualification submissions being submitted alone or as part of teams, it was decided to give respondents some extra time in case the clarifications below causes them to reformulate their SOQ submission approach.

Clarification 1 **Part I RFQ Response – SOQ Submission Requirements** - Clarification of whether companies can/or and should participate on multiple teams and be included on multiple SOQ submissions.

Section 3.5.1.2- (Page 13) Submit only one SOQ submission describing the qualifications for a given team regardless of the number of entities on the team and regardless of whether you are submitting credentials for Type I work or Type II work or both. Do not submit additional SOQ submissions for each team member or for each of Type.

Clarification: The intent of this section is to eliminate the duplication of similar or identical Prime Team Member information across multiple SOQ responses; it does not apply to smaller subcontractors or consultants who are listed as support resources for a team. For example, if a particular entity or firm has been asked to participate on multiple teams as a Prime Team Member that firm should consider submitting a stand-alone SOQ submission. They will be evaluated on their stand-alone credentials and, if selected as a Type I or Type II Short-listed Respondent, they will have the ability to partner or join other Short-listed Respondents in the Part II RFP phase of the procurement. If a firm or entity chooses to be a Prime Team Member on a team they can only choose one team and cannot submit a stand-alone SOQ response.

Clarification 2 **Team Organization Section 3.5.3.3 - (Pages 15 & 16)**

Clarification: The intent of this section is to explain a responding Team's structure, i.e. the Prime Team Members and the legal structure of their relationship plus their supporting

resource members. If submitting a stand-alone SOQ response, this section should clearly state there are no other Prime Team members and include any supporting subcontractor or consultant resources if any.

Clarification 3 3.5.3.5 Unique Qualifications and Specialized Experience – Section 3.5.3.5 -
(Pages 16 & 17)

For Type II SOQ submissions, this description should include experience in the implementation, maintenance, and support of secure lighting management devices, and software, communication networks, and/or combinations thereof. Regardless of Type, Respondent should describe their previous specialized experience on recent projects of similar type, scope, and magnitude as the Project described in this RFQ/P.

Clarification: Type II responses should limit the narrative in this section to describe how their past experience or unique qualifications makes them ideally suited to provide some or all of the technology services they feel will be needed to achieve the Project objectives. This section is not intended to describe the features or capabilities of a particular technology. The Part I SOQ phase is designed to identify qualified entities that will be asked to participate in the Part II RFP phase. As part of the RFP phase, Short Listed respondents will be given technology specifications that describe required standards, functionality, and service levels. Technology solutions will be evaluated when they are submitted as part of Proposals that include pricing. No technology will be selected during the Part I phase.

End of Addendum No. 1